

## Honeywell Job Description

<b>Job Title:</b>	<b>Graduate Project Engineer</b>		
<b>Reports To:</b>	<b>Engineering Team Leader</b>		
<b>Department</b>	<b>PAS</b>	<b>Band:</b>	<b>3</b>
<b>SBG / SBU:</b>	<b>PMT / HPS</b>	<b>Date Compiled:</b>	<b>February 2018</b>

### Position Purpose/Summary

*Brief summary of position's purpose or role – the primary objective of the role*

Execution of fixed scopes of work on projects and development of further engineering skills. This will involve implementing defined parts of standard engineering solutions under the close supervision of other project engineers and assisting in the development of new or non-standard solutions.

### Key Areas of Responsibility

*Describe the key tasks / activities that are necessary to fulfil the purpose of the role – remember these actions should not be key "goals" – these should be reviewed and allocated annually as part of the performance development program*

- Implementation of work assignments, typically using Honeywell Experion controller/RTU and supervisory systems, and/or third party PLC controllers to appropriate standards and quality systems
- Execution of test work assignments to appropriate standards and quality systems under supervision.
- Preparation of documentation to appropriate standards and quality systems
- Pro-actively look to build cross discipline experience and increase knowledge through working with other engineers
- Reports process and technical problems and/or changes to project lead engineer or supervising engineer
- Comply with Honeywell engineering processes tools and methodologies
- Completion of the Task assigned within the Allocated time and Budget using the most efficient tools for the Job.

### Key Success Factors (Key Metrics / KPIs / Deliverables)

- Completion of the Task assigned within the Allocated time and Budget using the most efficient tools for the Job.

### Major Challenges

*Describe the most difficult types of problems or the major challenges faced in performing the job.*

- Resolution of technical issues in an effective manner
- Ability to meet deadlines whilst managing multiple tasks

### Working Relationships

<b>Most Frequent Contacts</b>	<b>Nature or Purpose</b>
<b>Internal &amp; External</b>	
Operation Teams & Customers	<ul style="list-style-type: none"> <li>• Day to day interaction with project team to efficiently deliver project requirements</li> </ul>

## Qualifications/ Experience/ Knowledge

<b>Job Specifications</b>	<b>General</b> (Define as "Essential" or "Preferred" and Qualify Statements as "Excellent", "Good / Proficient" or "Basic")
<b>Education / Qualifications</b>	<ul style="list-style-type: none"> <li>Degree qualified in relevant engineering discipline (e.g.: Instrument &amp; Control, Electronic, Electrical, Mechatronics or Chemical Engineering)</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Understanding of Windows based software</li> <li>Higher level software language experience is highly advantageous</li> </ul>
<b>Professional Skills / Knowledge</b>	<ul style="list-style-type: none"> <li>Willingness to plan, work and deliver under tight schedules</li> <li>Solid analytical / problem solving skills and technical skills with a high level of attention to detail.</li> <li>Strong oral and written communication abilities.</li> <li>Able to multitask and manage priorities</li> </ul>
<b>Behaviour Competencies</b>	
<b>Competency</b>	<b>Definition</b>
<b>Customer Service Orientation</b>	Proactively developing customer relationships; making efforts to listen and to understand others; giving high priority to customer satisfaction.
<b>Technical/ Professional Knowledge</b>	Willingness to proactively learn and grow technical and professional expertise in a variety of disciplines.
<b>Quality Orientation/ Attention to Detail</b>	Accomplishing tasks through concern for all areas involved, no matter how small; showing concern for all aspects of the job; accurately checking processes and tasks.
<b>Results Orientation</b>	Indicating through actions and decisions a sense of importance to get the job done; focusing on the most important things; being impatient with obstacles and lack of movement; taking action to overcome obstacles and seek solutions.
<b>Analysis/Problem Assessment</b>	Securing relevant information and identifying key issues and relationships from a base of information; relating and comparing data from different sources; identifying cause-effect relationships.
<b>Planning And Organising/Work Management</b>	Establishing a course of action for self to accomplish a specific goal.
<b>Judgement/ Problem Solving</b>	Committing to an action after developing alternative courses of action that are based on logical assumptions and factual information and that take into consideration resources, constraints, and organisational values.

<b>Approved by Direct Manager</b> (Initial)	<b>Approved by 2nd Level Manager</b> (Initial)
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